

MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Methodist Church, Broad Street, Ludlow on **WEDNESDAY 4th May 2022** at **7pm**.

R/284 PRESENT

Chair:	Councillor Ginger	
Vice Chair	Councillor Lyle	
Councillors:	Councillors Gill, Jones, O'Neill, Pote, Tapley, Thompson, Waite	
Officers:	Gina Wilding, Town Clerk Kate Adams, Deputy Town Clerk Charlotte Ambrazas, Committee Officer	

R/285 <u>HEALTH AND SAFETY</u>

The Chairman informed Councillors and everyone present of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/286 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

R/287 APOLOGIES

Apologies were received from Cllr Adams and Cllr Parry.

R/288 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests None declared

Conflicts of Interest None declared

Personal Interest

Member	Item	Reason
Councillor Ginger	22/01374/ADV	Personal customer
	21/01527/FUL	
Councillor Lyle	22/01374/ADV	Personal customer
	21/01527/FUL	
Councillor Pote	22/01374/ADV	Personal customer
	21/01527/FUL	
Councillor Waite	22/01374/ADV	Personal customer
	21/01527/FUL	

R/289 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

R/290 <u>LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER</u> SESSION

There were no unitary Councillors present.

R/291 MINUTES

RESOLVED GG/TG (unanimous)

To approve the minutes of 6th April 2022 as a correct records for the Chairman to sign.

R/292 ITEMS TO ACTION

RESOLVED GG/BW (unanimous)

That the items to action be noted

R/293 PRESENTATION

To receive a brief presentation from Aidan Jacobs of EMS regarding item 20 and water sampling at Linney.

It's a Severn Trent Water green recovery project to make rivers better by sampling the water quality to find out where infrastructure is needed to improve the water.

It would require the installation of a kiosk, as shown in the report, and would gauge river flow and work out the load.

They are waiting for a FRAP permit from the Environment Agency and would hope to have the work beginning within the next two weeks. We will be able to receive feedback as it is public information.

R/294 LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)

RESOLVED TG/RP (unanimous)

To note no agenda and request that LCAAC hold their meetings in line with Representational Committee.

R/295 SHROPSHIRE COUNCIL DISCHARGE OF CONDITIONS AND PERMITTED DEVELOPMENT

RESOLVED GG/DT (unanimous)

There were no discharge of conditions and permitted development applications.

R/296 SHROPSHIRE COUNCIL DECISIONS - PENDING

RESOLVED GG/DL (unanimous)

That the decisions pending by Shropshire Council be noted.

R/297 SHROPSHIRE COUNCIL DECISIONS

RESOLVED GG/DT (unanimous)

That the decisions by Shropshire Council be noted.

R/298 PLANNING APPLICATIONS

22/01374/ADV 10 Bull Ring, Ludlow, SY8 1AD Application to display 2No externally illuminated fascia signs and 1No externally illuminated projecting sign, to front elevation.

RESOLVED GG/DL (unanimous) No Objection.

R/299 22/01527/FUL 10 Bull Ring, Ludlow, SY8 1AD Installation of air conditioning units to rear elevation

RESOLVED DL/DT (unanimous)

To Object for the following reason:

i) Support Shropshire Councils objection and query regarding the number of air conditioning units proposed.

R/300 22/01574/VAR Rose Haven, Steventon New Road, Ludlow, SY8 1LE

Application under Section 73A of the Town and Country Planning Act 1990 for the Variation of Condition No.2 (approved plans) attached to planning permission 17/06139/F dated 27 April 2018 - Modernisation of original dwelling to include the erection of a two storey and single storey rear extensions, conversion of garage into living accommodation to include new window in place of garage door, new bay window to front elevation and erection of a single storey front extension

<u>RESOLVED</u>TG/GG (unanimous)

To Object for the following reasons:

- i) Contravenes the original planning agreement.
- ii) The Planning Officers instructions were ignored and work completed in January 2019.
- **R/301** <u>22/01790/FUL Golden Moments, 50 Broad Street, Ludlow, SY8 1NH</u> Alterations and extension to include change of use to form a residential townhouse

RESOLVED TG/RJ (6:3:0)

To Object for the following reason:

The proposed development would have a detrimental effect on the character of the local area.

R/302 <u>22/01791/LBC Golden Moments, 50 Broad Street, Ludlow, SY8 1NH</u> Alterations and extension to include change of use to form a residential townhouse affecting a Grade II Listed Building

RESOLVED TG/RJ (6:3:0)

i)

To Object for the following reason:

The proposed development would have a detrimental effect on the character of the local area.

R/303 22/01361/LBC 4 Friars Walk Ludlow, SY8 1NT

Replacement of 6No. sash windows with bespoke double-glazed units, details to replicate existing affecting a Grade II Listed Building.

<u>RESOLVED</u> GG/DL (unanimous)

No Objection.

R/304 ROAD CLOSURES/ TRAFFIC MANAGEMENT

<u>RESOLVED</u> GG/DL (unanimous)

To note the road closures and traffic management

R/305 BUILDINGS, BUILDING LAND AND TREES

<u>RESOLVED</u> GG/DL (unanimous) To note the updates.

R/306 SITE NOTICES

<u>RESOLVED</u> GG/BW (unanimous)

To approach Shropshire Council and request their policy on displaying site notices, and ask that they enforce the legislation in Ludlow.

R/307 MANAGEMENT OF HEDGES AND BUSHES FOR WILDLIFE

RESOLVED GG/DL (unanimous)

That Ludlow Town Council publicise the two documents to make people aware of: Protection and good management practices for hedges rows . <u>https://www.gov.uk/guidance/countryside-hedgerows-regulation-and-management</u> and to invite all landowners to clearly display notices for the protection of wildlife and livestock - Springtime dog walking advice. <u>https://www.shropshirehillsaonb.co.uk/news/dog-alking-advice-for-spring</u>

R/308 FOLDGATE LANE UNDERPASS

This item was not discussed because it falls within the remit of Ludford Parish Council. Chair of Ludford Parish Council, Imogen Liddle should be contacted directly about this matter.

R/309 ZERO CARBON TOOLKIT - FIVE PRIORITIES

<u>RESOLVED</u> DL/DT (unanimous)

To send the following five agreed priorities to Shropshire Council and SALC:

The Net-Zero Toolkit is designed to assist in the planning, design and construction of a new build or retrofit housing project.

It provides a technical, go-to guide on what to consider in the very

early stages of design; how to achieve fabric energy efficiency; what systems to include; where to go for expert advice; and what to consider once you have finished your housing project and you are handing over to occupants.

Net Zero carbon buildings in operation are supported by three core principles:

- energy efficiency,
- low carbon heat and
- renewable energy.

Operational carbon is only part of the story. Net Zero buildings should also minimise embodied carbon in materials.

Embodied carbon includes the carbon emissions associated with the extraction and processing of materials, energy use in the factories and transport as well as the construction of the building and repair, replacement and maintenance. It also includes the demolition and disassembly of the building at the end of its life. Low embodied carbon design is not inherently more expensive or more complex, it just requires awareness and good design.

- Ask Shropshire Council (SC) if they have seen the report and what advice they give parish and town councils as a result. <u>https://www.westoxon.gov.uk/media/2ddb125k/net-zero-carbon-</u> toolkit.pdf
- To suggest that SC compiles a checklist of acceptable environmental / sustainable / eco-aware conditions for parish and town councils to use when recommending corrections to a deficient planning application to the Case Officer.
- 3. To suggest that SC offers such a checklist to parish and town councils, based on the environmental standards to be found in the NPPF and local development plans.
- 4. To suggest that SC includes conditions regarding retrofit for conservation areas and extensions to existing buildings in the checklist, as derived from pages 47 and 48 of the Tool Kit.
- 5. To ask SC to include sight of a "material passport", for all materials used in all building projects externally and internally as a Condition.

R/310 WATER SAMPLING AT LINNEY – SEVERN TRENT

RESOLVED RJ/RP (unanimous)

Ludlow Town Council supports the proposed water sampling at the Linney and the installation of the necessary equipment subject to a site meeting to agree the most suitable location.

To make other interested bodies, such as Friends of Linney, aware of the project.

R/311 PROPOSED PLANNING PERMISSION APPLICATION FOR LUDLOW MUSEUM AT THE BUTTERCROSS SIGN

<u>RESOLVED</u> GG/DT (unanimous)

To liaise with Shropshire Council Conservation Officer to discuss the option of moving the lamp and reinstating the sign in its original location, and subsequent to this discussion, if necessary, to submit a planning application for the work.

R/312 REPLACEMENT TWO 'LINK BOXES' IN LUDLOW TOWN CENTRE.

RESOLVED GG/DL (unanimous)

To liaise with Western Power to find out if the road closure is necessary, and to seek to explore other options that would be less disruptive.

R/313 ELECTRIC VEHICLE CHARGING POINT

RESOLVED GG/RP (unanimous)

To note that a further site visit involving Shropshire Council, Connected Kerb, residents of Mill Street and representatives of the Town Council took place on 25th April. Shropshire Council agreed that the initial locator markings were incorrect and the correct location was outside the Blue Boar and the adjacent business. Shropshire Council agreed that Connected Kerb would provide a definitive drawing of the EVCP locations.

To note that the image attached to this agenda shows the actual appearance of the charging units as this was also a source of confusion.

R/314 DRAFT PRIVATE RENTED SECTOR HOUSING ENFORCEMENT POLICY

RESOLVED GG/TG (unanimous)

To note the draft private rented sector housing enforcement policy 2022 consultation and policy document <u>appendix-1-prsh-enforcement-policy-draft.pdf (shropshire.gov.uk)</u>.

8.08pm Cllr Jones left the meeting.

R/315 CONSULTATION: SHROPSHIRE COUNCIL (LAND OFF PARYS ROAD, LUDLOW) TPO 2022 - REF. SC/00488/22

<u>RESOLVED</u> GG/TG (unanimous)

To support the Tree Protection Order on all the trees. They are all healthy specimens and have great amenity value. Ludlow Town Council agrees that the order to be made permanent.

Meeting closed at 8:17pm

Chairman

Date